



**BONAM VENKATA CHALAMAYYA ENGINEERING COLLEGE**  
**(AUTONOMOUS)**

(Approved by AICTE, Permanently Affiliated to JNTUK, Kakinada  
Accredited by NAAC with 'A' Grade)  
Odalarevu-533210, East Godavari Dist., Andhra Pradesh

**Internal Quality Assurance Cell (IQAC)**

**NOTICE**

Ref :BVCE/IQAC/2025-26

Date: 08-06-2026

To

All the Internal members of IQAC,  
Bonam Venkata Chalamayya Engineering College (A),  
Odalarevu, Allavaram Mandal,  
Dr. B.R.Ambedkar Konaseema Dist.

**Sir/Madam,**

**Subject: IQAC Meeting at 09.30 A.M. on 08-06-2026-Reg.**


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This is to inform and invite all the members of IQAC to attend the **Internal Quality Assurance Cell** meeting of our Institution on **08-06-2026, at 09.45 A.M.** in the Acharya Sadan (Principal Chamber), Bonam Venkata Chalamayya Engineering College, Odalarevu.

**Agenda:**

1. Awareness Training on Interactive Flat Panels (IFP)
2. Implementation of Revised Lesson Plans.
3. Academic Council Meeting
4. NPTEL-SWAYAM Certification
5. Monitoring of Community Service Projects and Skill Development Programmes
6. APSDC Naipunya Portal Registration
7. German and Japanese Language Training
8. Effective Utilization of Campus Soft ERP
9. NBA Criteria-wise Review Meetings
10. Any other item with the permission of the Chair

Thanking You,

  
(Dr. S. Srikanth)  
Coordinator -IQAC

  
(Dr. GVNSR Ratnakara Rao)  
Chairman-IQAC



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**Members present**

S.No.	Name of the Person	Designation	Position
1	Dr. G.V.N.S.R. Ratnakara Rao	Principal, BVCE	Chairman
2	Dr. A. Pravin	Vice-Principal	Member
3	Dr. K. Hanumanthu	HOD (Civil)	Member
4	Dr. M. Naveen Srinivas	HOD (MEC)	Member
5	Dr. T. Saran Kumar	HOD (ECE)	Member
6	Dr. B.S.N. Murthy	HOD (CSE & IT)	Member
7	Dr. A. Ramakrishna	HOD (CAD, AIM & CSM)	Member
8	Mrs. A. Durga Madhuri	HOD (S&H)	Member
9	Dr. N.S.N.L.P. Raju	Controller of Exams, In-charge	Member
10	Dr. K. Rajasekhar	Officer, IIC	Member
11	Mr. A.Y.R.V. Prasad	Administrative Officer	Member
12	Dr. S. Srikanth	HOD (EEE)	Convener

  
(Dr. S. Srikanth)  
Coordinator -IQAC

  
(Dr. GVNSR Ratnakara Rao)  
Chairman-IQAC



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**MINUTES OF THE IQAC MEETING HELD ON 08-06-2026 IN ACHARYA SADAN AT 09:45 am.**

**1. Awareness Training on Interactive Flat Panels (IFP)**

It was resolved that Mr. I.R.S. Nageswara Rao, Assistant Professor, Department of ECE, shall conduct an awareness and hands-on training programme on the effective utilization of Interactive Flat Panels (IFPs) for all faculty members. The programme aims to promote technology-enabled teaching practices and enhance the effectiveness of the teaching-learning process.

**2. Implementation of Revised Lesson Plans**

All Heads of Departments were instructed to create awareness among faculty members regarding the revised Lesson Plan format and ensure its effective implementation in accordance with Outcome-Based Education (OBE) principles, NBA requirements, and institutional academic practices.

**3. Academic Council Meeting**

The Controller of Examinations (In-charge) was instructed to initiate the necessary arrangements for conducting the Academic Council Meeting and place all relevant academic matters before the Council for review, discussion, and approval.

**4. NPTEL-SWAYAM Certification**

Faculty members were advised to actively enroll in and complete NPTEL-SWAYAM certification courses every semester as part of their continuous professional development. Faculty members from Core Engineering Departments are mandated to acquire a minimum of 18 credits through NPTEL-SWAYAM certification courses in emerging technologies and allied domains relevant to their discipline. The progress of certifications shall be monitored and reviewed periodically at the departmental and institutional levels.

**5. Monitoring of Community Service Projects and Skill Development Programmes**

Heads of Departments were instructed to closely monitor the progress of Community Service Projects (CSP) undertaken by IV Semester students and Skill Development Programmes (SDP) attended by IV and VI Semester students. Periodic reviews shall be conducted to ensure effective participation and successful completion of the prescribed activities.

**6. APSDC Naipunya Portal Registration**

All VII Semester students shall complete registration on the APSDC Naipunya Portal immediately after the reopening of classes. The Training and Placement Cell shall coordinate with the respective departments to ensure 100% student registration and active participation.

**7. German and Japanese Language Training**

To enhance students' global employability and communication skills, German and Japanese language training programmes shall be offered on campus. Interested students shall be encouraged to enroll in these value-added courses and utilize the opportunity to strengthen their career prospects.

*Contd...*

**8. Effective Utilization of Campus Soft ERP**

Dr. A. Pravin, Vice Principal, shall conduct a Standard Operating Procedure (SOP) orientation programme for faculty members to ensure effective utilization of the Campus Soft ERP and Mobile Application for academic, administrative, and student-related activities.

**9. NBA Criteria-wise Review Meetings**

Dr. S. Srikanth, NBA Coordinator, informed the members that criterion-wise NBA review meetings will commence from 09-06-2026 at 10:00 A.M. All Criterion Coordinators and committee members were instructed to attend the review meetings with updated documentation, supporting evidence, and action-taken reports for assessment and verification.

**10. Conclusion**

The Principal emphasized the importance of academic excellence, quality assurance, faculty development, student skill enhancement, and preparedness for NBA accreditation. All concerned were instructed to implement the resolutions discussed in the meeting within the stipulated timelines and submit progress reports to the Principal's Office wherever applicable.

**The meeting concluded with a vote of thanks proposed by the IQAC Coordinator.**



(Dr. S. Srikanth)  
Coordinator -IQAC



(Dr. GVNSR Ratnakara Rao)  
Chairman-IQAC