

NOTICE

Sir,

Sub : BVCEC – IQAC Meet – Convened on 24-06-2024.

The meeting of the Internal Quality Assurance Cell (IQAC) will be convened at 11:00 am on 24-06-2024 in the Conference Hall of the institution. The agenda for the meeting is given below. All the members of the IQAC are requested to make it convenient to attend the meeting.

AGENDA:

- Item No. 1: Recalling the minutes of the Previous Meeting held on 24-04-2024
- Item No. 2 : Review of ATR on the minutes of meeting held on 24-04-2024
- Item No. 3: Discussion on Attendance requirement
- Item No. 4 : Discussion on preparation of study material
- Item No. 5 : Discussion on Co-curricular activities
- Item No. 6: Any other points by approval of Chair


Convener

CC to :

1. Mr. B. Krishna Satish, President, BVCEC
2. Mr. Adabala Sri Venkateswara Rao, Industrialist, Local Society
3. Mr. Rajesh Bobburi, Co-founder and COO High Q Labs, Industrialist
4. Mr. Guruprasad S. Iyer, Employer
5. Dr. N. Siva Kumar, HOD, Dept. of Civil Engineering
6. Dr. S. Srikanth, Professor & HOD, Dept. of EEE
7. Prof. B. Srinivas, Professor & HOD, Dept. of Mech.
8. Dr. A. Pravin, Professor & HOD, Dept. of ECE
9. Dr. B.S.N. Murthy, Professor & HOD, Dept. of CSE
10. Dr. P. Subba Rao, Professor & HOD, Dept. of CAD & AIML
11. Mrs. A. Durga Madhuri, HOD, Dept. of S&H
12. Ms. V.V.V. S.D. Prasanna Assistant Professor, S&H
13. Dr. V. Dhana Raj, CE
14. Mr. A.Y.R.V. Prasad, Administrative Officer
15. Mr. Ch. Shivaram, Sr. Accountant
16. Ms. A.S.L. Bhavani, Alumni
17. Mr. L. Srinivasa Rao (Alumni)
18. Mr. B. Narasimha Rao (Parent)
19. Ms. M. Saisri (Student Representative)
20. Ms. Dodda Ratna Harshitha, (Student Representative)

BONAM VENKATA CHALAMAYYA ENGINEERING COLLEGE::ODALAREVU
MINUTES OF THE MEETING
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Held at Conference Hall, BVCEC on 24th June, 2024 at 11:00 am

- 1: Recalling the minutes of the Previous Meeting held on 24-04-2024
- 2 : Review of ATR on the minutes o meeting held on 24-04-2024
- 3: Discussion on Attendance requirement
4. Discussion on preparation of study material
5. Discussion on Co-curricular activities
- 6: Any other points by approval of Chair

1. Recalling the minutes of the Previous Meeting held.

The minutes of the previous meeting held on 24-04-2024, were read elaborately, confirmed and recorded for future course of actions.

I. Attendance Requirement:

- a) Each student needs to put up an aggregate attendance of minimum 75% to get eligibility for attending semester examinations, otherwise the student will be detained
- b) In case of genuine medical problem, if a student could not put up minimum of 75% attendance; as per the University norms he/she may be condoned, provided he/she put up a minimum of 65% attendance; however the affiliating University (JNTUK) norms holds good, while deciding the condoned student.
- c) The Student's attendance shall be monitored strictly, and the student needs to apply for leave prior to availing the same in case of absence due to any urgent personal reasons.

II. Preparation of study material:

- a) Student needs to focus on the lecture in the class and make a note of important points and develop his/her own notes by referring text books / reference books
- b) Faculty member shall not provide any sort of Notes/Study material during the span of class work, and encourage all students to refer standard Text books / Reference books / Technical Journals/Magazines to learn the subject and solve different levels of assignments.

Contd....

c) Students are advised to utilize the resources in library effectively

d) Participation in Co-Curricular Activities:

Each student needs to actively participate in Hackathons/ Student Chapter activities/ Workshops/Seminars/Technical Paper Presentations/ Quiz competitions for the overall development of the student

There being no other point to discuss, the meeting ended with vote of thanks.

Members Present

S.No.	Name of the Staff / Student	Designation	Department	Position Held
1	Mr. B. Krishna Satish	Member BVCES	Management Representative	Member
2	Adabala Sri Venkateswara Rao	Industrialist	Local Society	Member
3	Mr. Rajesh Bobburi	Co-Founder & COO HighQ Labs	Industrialist	Member
4	Mr. Guruprasad S. Iyer	CEO, HighQ-Labs	Employer	Member
5	Mr. Ch. Sivanarayana	HOD	Civil	Member
6	Dr. S. Srikanth	HOD	EEE	Member
7	Prof. B. Srinivas	HOD	MEC	Member
8	Dr. A. Pravin	HOD	ECE	Member
9	Dr. B.S.N. Murthy	HOD	CSE	Member
10	Dr. P. Subba Rao	HOD	CAD & AIML	Member
11	Mrs. A. Durga Madhuri	HOD	S&H	Member
12	Ms. V.V.V.S.D. Prasanna	Asst. Prof.	S&H	Member
13	Dr. V. Dhana Raj	CE	Examination	Member
14	Mr. A.Y.R.V. Prasad	Administrative Officer	Administration	Member
15	Mr. Ch. Sivaram	Sr. Accountant	Administration	Member
16	Ms. A.S.L. Bhavani	Alumni	ECE	Member
17	Mr. L. Srinivasa Rao	Alumni	MEC	Member

18	Mr. B. Narasimha Rao	Parent	--	Member
19	Ms. M. Saisri	Student (21221A0121)	Civil	Member
20	Ms. Dodda Sri Ratna Harshitha	Student (20221A0534)	CSE	Member

Members Present:

1. Mr. B. Krishna Satish, President, BVCES 
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