

NOTICE

Sir,

Sub : BVCEC – IQAC Meet – Convened on 05-05-2025.

The meeting of the Internal Quality Assurance Cell (IQAC) will be convened at 11:00 am on 05-05-2025 in the Conference Hall of the institution. The agenda for the meeting is given below. All the members of the IQAC are requested to make it convenient to attend the meeting.

AGENDA:

Item No. 1: Recalling the minutes of the Previous Meeting held on 06-01-2025

Item No. 2 : Review of ATR on the minutes of meeting held on 06-01-2025

Item No. 3: Discussion on and schedule for delivery of demo classes by the faculty members for 3 units in the allotted subjects of upcoming semester.

Item No.4: Discussion on status and updation of course file.

Item No.5: Discussion on various criteria works related to NAAC.

Item No.6: Action plans for conduct of Seminars / Workshops / Conferences / FDPs.

Item No.7: Initiation and planning for Library Audit.

Item No.8 : Action plan preparation for departmental lab inventory audit and numbering on departmental assets.

Item No. 9: Any other points by approval of Chair



Convener

CC to :

Members Present:

1. Mr. B. Krishna Satish, President, BVCES
2. Mr. Adabala Sri Venkateswara Rao, Industrialist, Local Society
3. Mr. Rajesh Bobburi, Co-founder and COO High Q Labs, Industrialist
4. Mr. Guruprasad S. Iyer, Employer
5. Dr. M.C.S. Madan, Professor, Academician, External Peer Team Member
6. Dr. G.P.S.V.S.P. Nagendra, Professor, Academician, External Peer Team Member
7. Dr. A. Pravin, Vice-Principal
8. Dr. K. Hanumanthu, HOD, Dept. of Civil Engineering

9. Dr. S. Srikanth, Professor & HOD, Dept. of EEE
10. Dr. M. Naveen Srinivas, Professor & HOD, Dept. of Mech.
11. Dr. T. Saran Kumar, Professor & HOD, Dept., of ECE
12. Dr. Sk. Meera Sharif, Professor &HOD, Dept. of CSE
13. Dr. A. Ramakrishna, Professor &HOD, Dept. of CAD & AIML
14. Mrs. A. Durga Madhuri, HOD, Dept. of S&H
15. Dr. Sripada Ramakrishna, Professor, S&H
16. Prof. B. Srinivas, CE
17. Mr. A.Y.R.V. Prasad, Administrative Officer
18. Mr. Ch. Shivaram, Sr. Accountant
19. Ms. A.S.L. Bhavani, Alumni
20. Mr. L. Srinivasa Rao (Alumni)
21. Mr. B. Narasimha Rao (Parent)
22. Ms. M. Saisri (Student Representative)
23. Ms. Dodda Ratna Harshitha, (Student Representative)

BONAM VENKATA CHALAMAYYA ENGINEERING COLLEGE::ODALAREVU
MINUTES OF THE MEETING
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Held at Conference Hall, BVCEC on 5th May, 2025 at 11:00 am

- 1: Recalling the minutes of the Previous Meeting held on 06-01-2025
- 2 : Review of ATR on the minutes o meeting held on 06-01-2025
- 3: Discussion on and schedule for delivery of demo classes by the faculty members for 3 units in the allotted subjects of upcoming semester.
4. Discussion on status and updation of course file.
- 5: Discussion on various criteria works related to NAAC.
- 6: Action plans for conduct of Seminars / Workshops / Conferences / FDPs.
- 7: Initiation and planning for Library Audit.
- 8:Action plan preparation for departmental lab inventory audit and numbering on departmental assets.
9. Any other points by approval of Chair

1. Recalling the minutes of the Previous Meeting held.

The minutes of the previous meeting held on 05-09-2024, were read elaborately, confirmed and recorded for future course of actions.

2. Discussed on the proposal to develop mandatory e-content and video lectures to make them available to student fraternity. HODs are advised to identify the suitable experienced faculty members to deliver video lectures for a minimum of 5 subjects in the respective department.

3. Discussion on updation of course file with all the references, topic beyond syllabus.

4. It is instructed to complete the AQAR preparation works by NAAC team members for the A.Y. 2024-25.

5. Resolved to prepare draft documents with clear justification about the capacity building of the staff members through the FDP proposals to be organized. And also enhancement of their capacity to act as resource persons at other institutions.

6. It is resolved to conduct Library audit to review the status of the availability and requirement of books in the changed technological scenario.

7. It is determined to conduct Lab Inventory Audit to meet the requirement for the ensuing academic year through procuring the necessary equipment.

There being no other point to discuss, the meeting ended with vote of thanks.

Members Present

S.No.	Name of the Staff / Student	Designation	Department	Position Held
1	Mr. B. Krishna Satish	Member BVCES	Management Representative	Member
2	Adabala Sri Venkateswara Rao	Industrialist	Local Society	Member
3	Mr. Rajesh Bobburi	Co-Founder & COO HighQ Labs	Industrialist	Member
4	Mr. Guruprasad S. Iyer	CEO, HighQ-Labs	Employer	Member
5	Dr. M.C.S. Madan,	Professor	Academician	External Peer Team Member
6	Dr. G.P.S.V.S.D. Nagendra Rao,	Professor	Academician	External Peer Team Member
7	Dr. A. Pravin	Vice-Principal	ECE	Member
8	Dr. K. Hanumanthu	HOD	Civil	Member
9	Dr. S. Srikanth	HOD	EEE	Member
10	Dr. M. Naveen Srinivas	HOD	MEC	Member
11	Dr. T. Saran Kumar	HOD	ECE	Member
12	Dr. Sk. Meera Sharif	HOD	CSE	Member
13	Dr. A. Ramakrishna	HOD	CAD & AIML	Member
14	Mrs. A. Durga Madhuri	HOD	S&H	Member
15	Dr. Sripada Ramakrishna	Professor	S&H	Member
16	Mr. B. Srinivas	CE	Examination	Member
17	Mr. A.Y.R.V. Prasad	Administrative Officer	Administration	Member
18	Mr. Ch. Sivaram	Sr. Accountant	Administration	Member

19	Ms. A.S.L. Bhavani	Alumni	ECE	Member
20	Mr. L. Srinivasa Rao	Alumni	MEC	Member
21	Mr. B. Narasimha Rao	Parent	--	Member
22	Ms. M. Saisri	Student (21221A0121)	Civil	Member
23	Ms. Dodda Sri Ratna Harshitha	Student (20221A0534)	CSE	Member

Members Present:

1. Mr. B. Krishna Satish, President, BVCES *BKS*
2. Mr. Adabala Sri Venkateswara Rao, Industrialist, Local Society *ASV*
3. Mr. Rajesh Bobburi, Co-founder and COO High Q Labs, Industrialist *RB*
4. Mr. Guruprasad S. Iyer, Employer *S.I.G*
5. Dr. M.C.S. Madan, Professor, Academician, External Peer Team Member *MCSM*
6. Dr. Dr. G.P.S.V.S.D. Nagendra Rao, Academician, External Peer Team Member *GNR*
7. Dr. A. Pravin, Vice-Principal *APR*
8. Dr. K. Hanumanthu, HOD, Dept. of Civil Engineering *KHA*
9. Dr. S. Srikanth, Professor & HOD, Dept. of EEE *SSM*
10. Dr. M. Naveen Srinivas, Professor & HOD, Dept. of Mech. *MNS*
11. Dr. T. Saran Kumar, Professor & HOD, Dept., of ECE *TSK*
12. Dr. Sk. Meera Sharif, Professor & HOD, Dept. of CSE *SM*
13. Dr. A. Ramakrishna, Professor & HOD, Dept. of CAD & AIML *AR*
14. Mrs. A. Durga Madhuri, HOD, Dept. of S&H *ADM*
15. Dr. Sripada Ramakrishna, Professor, S&H *SR*
16. Prof. B. Srinivas, CE *BS*
17. Mr. A.Y.R.V. Prasad, Administrative Officer *AyRV*
18. Mr. Ch. Shivaram, Sr. Accountant *CS*
19. Ms. A.S.L. Bhavani, Alumni *ASL*
20. Mr. L. Srinivasa Rao (Alumni) *LSR*
21. Mr. B. Narasimha Rao (Parent) *BNR*
22. Ms. M. Saisri (Student Representative) *MSC*
23. Ms. Dodda Ratna Harshitha, (Student Representative) *DRH*